



3-year Accessibility Plan 2017 -2019

Blundell's School including Prep & Pre-Prep

To support the School's Accessibility Policy (MP-03) a phased plan has been agreed, the detail of which is contained within this paper.

This plan sets out the proposals of the Governing Body to increase access to education for disabled pupils in the three key areas required by the Equality Act (2010):

1. increasing the extent to which disabled pupils can participate in the school curriculum;
2. improving the environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services;
3. improving the delivery of information to disabled pupils.

It is a requirement that the school's accessibility plan is resourced, implemented, reviewed and revised as necessary and reported on annually.

Issue Date: January 2017

Review date: September 2018

Year 1 (2017) – Data collection & planning phase

Targets	Strategies	Responsible	Criteria & timescale
Site survey	In order to deliver the best possible outcomes, the plan should be based on quality data. A site survey was undertaken (Dec 2015) to produce layout plans of buildings and external areas.	Estates	CAD plans delivered with each space numbered and areas of rooms and external areas (due Feb 2016)
Review Policy	The Accessibility Policy has been reviewed and updated, it has also been aligned with other policies and procedures to ensure that these complement each other going forward.	SLT	Policies updated and agreed at H&S committee. Review Estates Design Guide. (Feb 2016)
Liaison review	Review current measures to ensure they promote close liaison and collaboration particularly between School & families, as well as School & outside agencies	SLT	Identify improvements to existing measures (Feb 2016)
Space utilisation	Following receipt of the layout plans an in depth review of space and timetabling will aim to identify issues and help determine priorities. There may be easy to implement changes which improve inclusivity (location, room selection, ground floor access, etc)	Estates & SLT	List of priorities produced (pending summer 2017)
Identify Barriers (existing) – built environment	Survey the site to identify existing physical barriers such as: narrow doors, steps, geography of site, level access, use of colour, induction loops, acoustics, etc. Canvas the opinion of students, House parents and engage Parents in the survey.	SLT & Estates	Produce a list of the recommendations (pending)
Identify Barriers (existing) – delivery of information	Survey students, house parents, teachers & parents regarding how information is communicated and identify improvements.	SLT & IT	Produce a list of the recommendations (pending)
Personal Emergency Evacuation Plans (PEEPS)	Complete & implement a PEEPS procedure for all staff and students who might require assistance in an emergency and record the measures to be taken.	SLT	Ensure the responsibilities are recorded and implement any measures agreed (pending)
Review	Year 1 is mainly about collecting quality information to allow targeted and accurate improvements. The information is to be reviewed and a development plan produced	Governors, Estates, IT & SLT	Agree & establish a development plan for the start of Year 2 (Sep 2017)

Year 2 (2018) – Development phase

Targets	Strategies	Responsible	Criteria & timescale
Development plan	Establish a plan of minor & major projects which will strongly improve accessibility and secure better access to buildings & grounds. Cross check the specification against the Estates Design Guide.	Estates	Agree project priorities based on weight of improvement (Jan 2018)
Maintenance plan	Establish continuous planned works which contribute to accessibility improvements in line with the Estates Design Guide but which can be worked towards throughout the year. Typically these will be small maintenance improvements such as: <ul style="list-style-type: none"> • Door widening • Access control to buildings • Switch & socket re-location • Level thresholds • Colour scheme enhancement • Welfare facilities • Whiteboard walls 	Estates	Produce the Planned Preventative Maintenance schedule including accessibility upgrades (Jan 2018)
Communications plan	Scrutinise how information to outside agencies, parents & students is conveyed and how successful it is. Following receipt of the layout plans an in depth review of the IT infrastructure will show areas for improvement and whether data to each boarding house offers opportunities for improved access to information.	Estates, IT & SLT	List of priorities produced (Easter 2018)
Building projects	Implement agreed refurbishment & new building priorities. Design, cost & submit planning and conservation officer applications to the LA.	Estates	Dependent on size of project forecast completion dates.
Maintenance projects	Plan work to be completed from the PPM schedule. Agree projects with wider School and set timescales, order materials and submit any necessary BR notices.	Estates	Complete schedule by year end (Aug 2018)
Review	Review Year 2 progress, and adjust the Year 3 plan to accommodate any recommendations	Governors, Estates, IT & SLT	Ensure the responsibilities are recorded and implement any measures agreed (Aug 2018)

Year 3 (2019) – Continuation of Development phase

Targets	Strategies	Responsible	Criteria & timescale
Building projects	Continue with the Implementation of agreed refurbishment & new building projects.	Estates	Complete projects by Aug 2019
Maintenance projects	Plan work to be completed from the PPM schedule at the start of Year 3. Agree projects with wider School and set timescales, order materials and submit any necessary BR notices.	Estates	Complete schedule by year end (Aug 2019)
Communications projects	Implement projects to upgrade communications infrastructure relating to data, phone & mobile devices, classroom technology etc.	Estates & IT	Complete projects by Aug 2019
Review	Review Year 3 progress, and feed recommendations into the new 3-year plan (2019-2021). Review how successful it has been including feedback from all stakeholders.	Estates, IT & SLT	Analyse performance against the aims of the plan and policy (Aug 2019)
Formulate subsequent 3 year plan	Based on the analysis of the previous 3 Year plan, devise the next 3 year plan and allow for further surveys if necessary.	Governors, Estates, IT & SLT	Ensure new plan is agreed in time for the start of term (Sept 2019)