



# Blundell's

FOUNDED 1604

## WORKING AT BLUNDELL'S JOB DESCRIPTION AND PERSON SPECIFICATION

**Job Title:** Apprentice Grounds Person  
**Department:** Grounds  
**Report to:** Head Groundsman  
**Date:** April 2022

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### ROLE

Accountable to the Head Groundsman, responsible for maintaining the School grounds and pitches to a high standard. With a varied range of tasks undertaken the successful apprentice will gain a great range of skills and knowledge. Working on site full time with 20% of time spent on training, working towards Sports Turf NVQ2.

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### SUMMARY OF DUTIES

- To maintain, to a high standard, all the school grounds according to the seasonal requirements
  - Cutting and strimming grass to meet the specification for each area
  - Hand and mechanical weeding and hedge trimming
  - Tidying and collecting waste (including dog waste bins)
  - Sweeping and preparing synthetic pitches
  - Setting up sports equipment such as tennis nets, goals, flags, stumps and boundaries
  - Line marking
  - Using both ride-on and pedestrian machines, powered and manual tools including servicing/pre and post use inspection
  - To carry out any other tasks reasonably requested by the Head Groundsman or Head Gardener including set up for major school events
  - On occasions you may be required to assist other departments to meet the needs of the business
  - Complete all necessary training in-house and via Bridgwater and Taunton College to ensure you complete your Qualification in the allotted timescale (normally 2 years using 20% of you working week)
  - Comply with all Health & Safety procedures.
  - Any other duties as reasonably directed by Head Groundsman
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## PERSON SPECIFICATION

### Essential Qualifications and Experience

- Interpersonal and communication skills including the ability to establish and maintain effective working relationships with colleagues, School community and other teams.
- Ability to take instruction from the Head Groundsman and prioritise work accordingly.
- Good time keeping and reliability.
- Physically fit and able to work outside for long periods and in all weathers
- Ability to complete College work and assignments in a timely manner.

### Desirable

- A full driving licence
- Experience of agricultural/grounds/gardens equipment would be advantageous but not essential.

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This is not an exclusive list of duties but gives an indication of the level of ability required. All staff will be expected to undertake relevant training and may be required to update their skills.

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Please sign to acknowledge receipt of job description.

Signature: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_