



# Blundell's

FOUNDED 1604

## WORKING AT BLUNDELL'S JOB DESCRIPTION AND PERSON SPECIFICATION

**Job Title:** House Cleaner  
**Department:** Estates  
**Report to:** House Matron  
**Date:** January 2022

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### ROLE

To clean various areas of the School Boarding House, as allocated by the House Matron.

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### SUMMARY OF DUTIES

- Sweeping and mopping all hard floors
  - Cleaning all bathrooms and kitchen areas
  - Dusting and/or cleaning all surfaces
  - Vacuuming all carpeted areas
  - Cleaning carpets with machines when required
  - Cleaning all appropriate areas with suitable disinfectants/protective substances etc.
  - Disposing of all rubbish
  - Report any defects or faults to the House Matron, particularly those items that may endanger children, staff and visitors
  - Comply with all Health & Safety procedures
  - Undergo any training as required
  - Carry out additional work, such as 'Spring Cleaning' or other deep cleaning during school holidays.
  - Any other duties as reasonably directed by House Matron.
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### PERSON SPECIFICATION

#### Essential Qualifications and Experience

- Whilst no formal qualifications are required, a keen eye for detail and a strong commitment to maintaining our high standard of hygiene and cleanliness is expected.
- Good time keeping and reliability.
- The ability to work alone as well as part of a team.
- Good sense of humour

Desirable

- Previous school cleaning experience is desirable but not essential as full training will be given